



Carpet Care Procedures (continued)

Carpet Care

System 3 - Preventative Maintenance

Carpet Spotting



- 1) Obtain required supplies and safety gear.
- 2) Identify stain if possible.
 - a. Utilizing spotting chart, choose correct chemical.
- 3) Pick up any large particles of dirt.
- 4) Apply spotter around outer perimeter of stain, then fill in area.
- 5) Agitate with blunt end of a plastic carpet spotter brush; always direct brush strokes towards center of stain; wipe brush handle clean and put aside.
- 6) Using a clean white cloth, apply pressure in a blotting fashion to transfer the stain from carpet to cloth.
- 7) Repeat steps 3 - 6, if needed.
- 8) Rinse affected area with clean water and sponge. Blot dry and lift nap with carpet brush.
 - a. If stain is unidentified, begin with a solvent spotter and rinse.
 - b. If solvent spotter is ineffective, utilize an organic spotter and rinse.
 - c. If unsuccessful with organic spotter, choose a tannin spotter and rinse.

Upright Vacuum Method

- 1) Collect all equipment and safety signs
- 2) Post "Caution" signs
- 3) Vacate area of obstacles, if necessary
 - a. Include walk-off mats and soil/dirt/fifth such as gum
- 4) Plug vacuum into 3-prong grounded outlet
 - a. Inspect power card for broken or worn insulation
 - b. Be certain that all 3 prongs are present on power cord
 - c. Insure that sweeper bag is not full
- 5) Begin vacuuming at wall edge
 - a. Utilize side of vacuum with "edge cleaning" capability if so equipped
 - b. Utilize the "lawn-mower" method of long, overlapping passes if area to be swept is large
- 6) Replace all furnishings to original location
- 7) Replace all equipment